



# COUNTY *of* VENTURA

COUNTY EXECUTIVE OFFICE  
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County Executive Officer

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Assistant County Executive Officer

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October 12, 2021

Board of Supervisors  
County of Ventura  
800 S. Victoria Avenue  
Ventura, CA 93009

**Subject:** Approve the Redirection of the County's Share of \$2,331,446.28 in Homeless Housing, Assistance and Prevention Round 3 (HHAP-3) Program Funding to the Ventura County Continuum of Care (VCCoC); Authorize the Chair of the Board to Sign the Memorandum of Understanding (MOU) with the Ventura County Continuum of Care (VCCoC) Outlining the County's Commitment to Collaborate in Jointly Applying for and Administering HHAP Funds (Exhibit 1); Authorize the County Executive Office, as the Administrative Entity for VCCoC, to Apply by June 30, 2022, for a Maximum of \$4,829,424.43 in Combined HHAP-3 Program Funding; Encourage Affected County Agencies to Prioritize Participation in the VCCoC's Development of an Updated Homelessness Plan; and Authorize the Auditor-Controller to Process Accounting Transactions to Establish Appropriations and Revenue for the HHAP-3 Program.  
**(Recommendation 5 requires 4/5 vote)**

## **RECOMMENDATIONS:**

1. Approve the redirection of the County's share of \$2,331,446.28 in Homeless Housing, Assistance and Prevention (HHAP) Round 3 (HHAP-3) Program Funding to the Ventura County Continuum of Care (VCCoC);
2. Authorize the Chair of the Board to Sign the MOU with the VCCoC outlining the County's commitment to Collaborate with the VCCoC in jointly applying for and administering HHAP funds (Exhibit 1);
3. Authorize the County Executive Office, as the Administrative Entity (AE), to Apply by June 30, 2022 for a Maximum of \$4,829,424.43 in Combined HHAP-3 Program Funding;

4. Encourage affected County agencies, such as the Health Care Agency, Human Services Agency, Sheriff, Probation, General Services Agency, Watershed Protection District, District Attorney and Public Defender, to prioritize participation in the VCCoC's development of an Updated Homelessness Plan; and
5. Authorize the Auditor-Controller to process the accounting transactions necessary to establish appropriations and revenue for the HHAP-3 Program (4/5ths vote required); and

INCREASE UNIT 1250-1251	Services and Supplies	\$4,829,424
INCREASE UNIT 1250-1251	Intergovernmental Revenue	\$4,829,424

**FISCAL IMPACT:**

Mandatory: No

Source of Funding: California Homeless Housing, Assistance, and Prevention program

Funding Match Required: No

Impact on Other Departments: Yes; collaboration with County agencies in collaborating with the Ventura County Continuum of Care to develop an updated homelessness plan with quantifiable outcomes

Summary of Revenues and Costs:		FY 2021-22	FY 2022-23
Revenues:		\$ 4,829,424	\$0
Costs:			
	Direct	\$ 4,829,424	\$0
	Indirect-Dept	\$0	\$0
	Indirect-County CAP	\$0	\$0
	Total Cost	\$ 4,829,424	\$0
	Net County Cost	\$0	\$0
	Recovered Indirect Costs	\$0	\$0

FY 2021-22 Budget Projection for Homeless Housing, Assistance & Prevention Program – Division 1250				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated (Savings/Deficit)
Appropriations	\$ 0	\$ 1,762,942	\$ 1,762,942	\$ 0
Revenue	\$ 0	\$ 1,762,942	\$ 1,762,942	\$ 0
Net Cost	\$ 0	\$ 0	\$ 0	\$ 0

**DISCUSSION:**

The State of California recently released allocations for HHAP-3 funding outlined in AB 140 signed by the Governor on July 19, 2021. This legislation appropriated \$2 billion in funding for an additional two rounds – rounds 3 and 4, at \$1 billion each, of HHAP funding. The formula allocation methodology mirrors that used for HHAP rounds 1 and 2 but holds back 18% for bonus funding. Applicants are incentivized to combine local allocations for administrative efficiency and to jointly develop the required updated homelessness action plan with measurable goals based upon the Department of Housing and Urban Development's system performance metrics. Applicants that jointly apply receive 25%, rather than 20%, of the allocation in advance of the formal application for funding. These advance funds can be used for costs related to the development of the updated homeless action plan including staff costs, technical assistance, systems improvement, capacity building, data systems investments and other costs that position entities to achieve the outcomes identified in their plans. The updated homelessness plan delineates system gaps, program priorities, and identifies outcomes anticipated to be achieved within the homeless services system. Jurisdictions that demonstrate attainment of identified goals by June 2024, become eligible for bonus funding set aside within this program.

The 'Notice of Intent to Apply' was transmitted to the Business, Consumer Services and Housing Agency (BCSH) indicating the County's intent to jointly apply with the VCCoC for HHAP-3 funds as was done for HHAP-2 funding. According to statute, the Standard Agreement to Apply (Exhibit 2) must be returned to BCSH on or before October 15, 2021 along with documentation in the form of a resolution or Memorandum of Understanding (MOU), documenting jointly applying entities' commitments to collaborate in administering HHAP funding. The MOU presented here today (Exhibit 1) reiterates the County's ongoing commitment to partner with the VCCoC, to collaborate in administering HHAP and other jointly awarded funding, and to endorse operational policies that further the VCCoC's vision of making homelessness rare, brief and non-recurring. The VCCoC, at their September 8, 2021 Board meeting, confirmed their interest and intent for combining funds and accepting the County's funds to be jointly administered through a single application process. This MOU generically includes all HHAP funding, as there will be another round of HHAP-4 funding thus eliminating the need for another document to demonstrate collaboration.

HHAP funds cannot supplant or replace local investments in homeless or housing services. Eligible uses of the funds include street outreach, flexible rental assistance, landlord incentives, operational funding for emergency shelters or supportive housing programs and supportive services. All programs funded through HHAP must follow the Housing First approach and utilize the VCCoC's coordinated entry system and record data into the Homeless Management Information System (HMIS). Funded programs should help the region achieve objectives developed through the updated homelessness plan.

While specific guidance has not yet been released, the legislation indicates that complete applications, including an updated homelessness plan and identifying the specific projects to be funded under the HHAP-3 solicitation, must be submitted to the BCSH on or before June 30, 2022. Development of a robust plan will require participation and cooperation among all entities and organizations that interface with unhoused persons and those at risk of homelessness. As the County's safety-net organization, input and participation from many affected County agencies and divisions therein, including but not limited to, the Health Care Agency, Human Services Agency, Sheriff, Probation, General Services Agency, Watershed Protection District, District Attorney and Public Defender will be critical and thus it is recommended that the Board encourage these affected agencies to prioritize participation in this effort.

If you have any questions about this item, please contact Tara Carruth at 654-3838.

Sincerely,

  
Christy Madden  
Sr. Deputy Executive Officer



*m.p.*

Michael Powers  
County Executive Officer

Exhibit 1 – MOU – VCCoC and County Joint Administration of HHAP Funds  
Exhibit 2 – Standard Agreement to Apply